



# Privacy, Cyber and Technology Insurance NetSelect Application Form

## Section A - General Information

Applicant company name:

Address (incl. Postcode):

Website address:

Description of business activities:

No of employees:

Revenue	Non-US	US	Total
Previous completed year:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Current forecast:	<input type="text"/>	<input type="text"/>	<input type="text"/>

**NB: Sections B, C and D are modular in nature. Please ONLY complete sections C & D if this coverage is required.**

## Section B - Network Security & Privacy Liability

### Data Protection

1) Do you employ a Chief Privacy Officer or a Chief Information Officer, or similar role governing information and network security?  Yes  No

If "NO", please advise who is responsible for information and network security

2) Do you enforce a security & privacy policy including mandatory training for all employees?  Yes  No

Are employees tested on the training?  Yes  No

3) Please indicate what types of data you hold, store or collect:

i Credit or debit card details

Volume of unique records

Volume of transactions

ii Personal identifiable information

Volume of records

Yes

No

iii Personal health information

Volume of records

Yes

No

iv Third party corporate confidential information

Volume of records

Yes

No

v Third party or employee bank account details

Volume of records

Yes

No

4) Do you have a data classification policy that governs data storage and security?

Yes

No

5) Do you use multi-factor authentication for remote access?

Yes

No

6) Do you limit access to data and systems based on job requirements?

Yes

No

7) Do you have anti-virus software on all computer devices, servers and networks, which are updated in accordance with the software provider's recommendations?

Yes

No

8) Are all critical patches installed within 30 days of release?

Yes

No

9) Do you have firewalls?

Yes

No

10) Do you have intrusion detection systems in place to prevent and monitor unauthorised access?

Yes

No

11) Do you seek explicit consent from all third parties before selling or sharing their personally identifiable data?

Yes

No

12) Do you have a written company privacy policy?

Yes

No

13) How often are system event logs reviewed/monitored?

14) Are you PCI DSS compliant?

Yes

No

N/A

If "YES" what level are you?

If credit/debit card data passes through your network, is it encrypted?

Yes

No

Do you use end to end encryption?

Yes

No

Do you use point to point encryption?

Yes

No

15) Is all sensitive and confidential data encrypted?

i At rest

Yes

No

ii In transit

Yes

No

iii On mobile devices / laptops / backup storage / removal data

Yes

No

If you have answered "NO" to any of the above, please advise if other security measures are in place:

**Network Dependency**

16) Do you have a:

i Disaster recovery plan?

Yes

No

ii Business continuity plan?

Yes

No

iii Incident response plan?

Yes

No

How often are these tested?

17) In the event of a system failure outage what is the estimated recovery time of your business critical applications?

18) What is your net annual profit?

19) In the event of a system failure or network outage to your business critical applications, what is your maximum daily financial loss?

20) Do you have a disaster recovery in place? (Data Centre, Hotsite, Warmsite etc)

21) Do you outsource any part of your network?

If "YES" please name the service provider:

i Hosting facility

ii Colocation facility

iii Managed security provider

iv Application service provider

v Data storage facility

**Section C - Media and Intellectual Property Liability (Please complete only if this coverage is required)**

1) Do you have a review process to screen content and matter disseminated by your business relating to:

i Copyright Infringement?

Yes

No

ii Trademark Infringement?

Yes

No

iii Defamation (Libel & Slander)?

Yes

No

iv False Advertising?

Yes

No

2) Are these reviews conducted in-house or via external legal?

In-house

External

If "external legal", what content and matter is reviewed externally?

3) Do you ensure that employee contracts clearly state rights and obligations to protect company Intellectual Property?

Yes

No

4) Are trademark and copyright searches conducted in-house or via external legal?

In-house

External

How often - half-yearly/yearly?

5) Does the company publish:

i Blogs?

Yes

No

ii Newsletters?

Yes

No

iii Videos?

Yes

No

iv Podcasts?

Yes

No

v Other?

Yes

No

If "Other" please elaborate

6) Does the company vet web facing or social media channelled content posted either by the company or a third party?

Yes

No

7) Does the company have a formal process regarding take down procedures for content posted via website and social media channels?

Yes

No

**Section D - Technology Services Liability (Please complete only if this coverage is required)**

1) Split of Activities - (as a % of revenues)

**Hardware:**

i Sales

ii Services

iii % of sales utilising third party components

**Services:**

i Consultancy

ii Installation

iii Integration

iv Maintenance

v Customisation

vi Data communication & hosting services

vii Other

**2) Please state 5 largest contracts over the last 2 years:**

Client:	<input type="text"/>	Commenced:	<input type="text"/>	Completed:	<input type="text"/>	Fee Charged:	<input type="text"/>	Service Provided:	<input type="text"/>
Client:	<input type="text"/>	Commenced:	<input type="text"/>	Completed:	<input type="text"/>	Fee Charged:	<input type="text"/>	Service Provided:	<input type="text"/>
Client:	<input type="text"/>	Commenced:	<input type="text"/>	Completed:	<input type="text"/>	Fee Charged:	<input type="text"/>	Service Provided:	<input type="text"/>
Client:	<input type="text"/>	Commenced:	<input type="text"/>	Completed:	<input type="text"/>	Fee Charged:	<input type="text"/>	Service Provided:	<input type="text"/>
Client:	<input type="text"/>	Commenced:	<input type="text"/>	Completed:	<input type="text"/>	Fee Charged:	<input type="text"/>	Service Provided:	<input type="text"/>

**3) % of work outsourced to sub-contractors**

**4) Do you require all sub contractors carry E&O insurance**

Yes

No

**5) Average contract size**

**Section E - Risk Management**

**1) Are your contracts with third parties always written?**

Yes

No

**2) Do you ever accept liability for consequential loss or liquidated damages, greater than the value of the contract?**

Yes

No

If "YES" - please elaborate below

**3) Do your contracts provide third party indemnification and hold harmless provisions?**

Yes

No

**4) Do you have a formal process for resolving client disputes?**

Yes

No

**5) Are all contracts reviewed by legal prior to sign-off?**

Yes

No

**6) Are there written escalation crisis management procedures within your firm to manage potentially litigious matters?**

Yes

No

**Section F - Claims**

Have you had any claims or circumstances relating to your technology solutions, media, intellectual property rights or network security and privacy, which have or may have given rise to a claim under a previous policy, whether insured or otherwise, within the last 5 years?  Yes  No

If "YES", please provide full details below including what remedial actions have been carried out since the breach

**Section G - Coverage Requirements**

Network Security & Privacy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
First Party Costs (Business Interruption, Cyber Extortion etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Media & Intellectual Property Liability?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Technology Services Liability?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

What limit do you require?

What retention would you like to carry?

**Section H - Declaration**

We declare that all statements and particulars are true, full enquiry having been made, and we have not omitted, suppressed or mis-stated any material facts which may be relevant to the Insurer's consideration of this proposal and undertake to inform the Insurer of any change to any material fact that occurs prior to the point at which the insurance contract has been concluded and throughout the duration of the contact of insurance. We understand that the information we provide will be used by the Insurer in determining acceptance of the application together with the premium charged for the risk and the terms of any policy provided.

Print Name:

Signature:

Position:

Date: